

Eligibility

Completed by coburnside@gmail.com on 4/19/2023 11:39 AM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

Eligibility

Please provide the following information.



City of Peoria Violence Prevention

City of Peoria
419 Fulton Street
Peoria, IL 61602
309-494-8600

Applications are available to not-for-profits, 501(c)3 organizations, and government agencies to provide violence prevention programs for City of Peoria residents.

Programs must meet the criteria of one of five priority areas: Thriving Neighborhoods, Empowered Youth & Young Adult, Restorative & Resilience, Intervention, or Violence Reduction. For these categories the minimum funding request is \$50,000 and the maximum funding request is \$400,000. All programs must be evidence-based and have measurable results. A total of \$1,200,000 is available for violence prevention with \$700,000 in federal funding from the American Rescue Plan and \$500,000 in state funding from the Illinois Department of Commerce and Economic Opportunity (DCEO).

There is also funding available specifically for Workforce Training. In addition to measuring the number of people served, these programs must also measure how many clients are connected to permanent employment. The minimum request for Workforce Training is \$150,000 and the maximum is \$300,000. A total of \$300,000 is available for Workforce Training in state funding from the Illinois Department of Commerce and Economic Opportunity (DCEO).

Eligible applications will be reviewed by the Community Development Block Grant (CDBG) Public Services Advisory Commission and agencies will be notified of funding decisions following City Council approval.

Questions? Contact grants@peoriagov.org

2 Is your organization (or the lead agency) a not-for-profit, 501(c)3, or government agency?

NOTE: If your organization does not meet this requirement, you may partner with a qualifying "lead agency" that will serve as your fiscal agent.

Yes

1. Does your program serve low-income residents of the City of Peoria?

Yes

3 Does your organization (or the lead agency) have a completed audit for its most recent fiscal year? (This must be a full audit. 990 forms do not meet this requirement.)

NOTE: If your organization does not meet this requirement, you may partner with a qualifying “lead agency” that will serve as your fiscal agent.

Yes



IF YOU ANSWERED 'NO' TO ANY OF THE ABOVE QUESTIONS, YOUR ORGANIZATION DOES NOT QUALIFY FOR VIOLENCE PREVENTION FUNDING.

A. Applicant Agency Information

Completed by coburnside@gmail.com on 5/11/2023 10:04 AM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

A. Applicant Agency Information

Please provide the following information.

A.1 Violence Prevention Program Title

Southern Peoria Violence Reduction

A.2 Organization Name

House of Hope Peoria

A.5 Address

514 S Shelley Peoria, IL 61605

A.3 Contact Person

Terry Burnside

A.4 Title

Executive Director/Founder

A.6. Contact Phone Number

(309) 922-9390

A.7. Contact Email Address

terryburnside@hotmail.com

A.8 Program operating location if different than listed above.

514 S Shelley Peoria, IL 61605

A.9. If partnering with a lead agency, lead agency name:
NOTE: If your organization is not a not-for-profit, 501(c)3, or government agency, AND/OR does not have a completed audit for its most recent fiscal year, you may partner with a qualifying "lead agency" that will serve as your fiscal agent. If partnering with a lead agency please complete this Lead Agency Agreement below.

Black Business Alliance- Minority Business Development Center

Please complete and upload the Fiscal Sponsor Agreement



[Fiscal Sponsor Agreement](#)

Fiscal Sponsor Form House of Hope.pdf

A.10 Lead Agency contact name, email and phone number

Denise Moore dmoore@mbdcpeoria.org 309-966-3989

A.11 Date of Incorporation

03/01/2007

A.10 Federal Employer Identification Number

20-8685652

A.11 City of Peoria EEO

An EEO number shows that an organization has registered with the City of Peoria as an Equal Employment Opportunity organization. Please follow the instructions on [this form](#) to register. For more information on completing the form, please see this [instruction guide](#).

03722-230331

A.12. Agency Unique Entity Identifier (UEI):

All agencies receiving federal money must register for a

UEI. In April 2022, The federal government phased out the use of the DUNS replacing it with the UEI. For more information please [click here](#)

YFD2QN18JFH4

A.13. SAM Cage Code # and Expiration

All agencies receiving federal money must register for a SAM Cage Code. Please visit www.sam.gov to register for free. Please also provide the expiration date of the SAM Cage Code. Agencies must have a DUNS number to register for a SAM Cage Code

951Q1

A.14 Agency Annual Operating Budget

\$175,000.00

A.15 Number of Paid Staff

4

A.16 Number of Volunteers

4

B. Funding Requested

Completed by coburnside@gmail.com on 5/11/2023 10:48 AM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

B. Funding Requested

Please provide the following information.

B.1 Requested Amount: Min \$50,000 and Max \$400,000

NOTE: The Minimum request for Workforce Training is \$150,000 and the Maximum is \$300,000.

\$150,000.00

B.2. Total Project Budget

\$317,400.00

B.2 Number of Unique Clients to be served

75

B.4 Priority Area

Violence Reduction

B.5 Please provide a Detailed Project Budget for administrative costs

Item	Amount	Short Description
Personal and Fringe	\$28,400.00	office staff, office space, professional fees
Other	\$0.00	
	\$28,400.00	

B.6 Please provide a Detailed Project Budget for direct program costs

Item	Amount	Short Description
Personnel and fringe Direct expenses	\$25,000.00	Program Manager - oversee outreach activates, case management notes and referrals.
Travel	\$5,000.00	travel/mileage
Equipment	\$3,000.00	24-hour support - cellphone stipend for Outreach Workers
Materials and Supplies	\$0.00	WORK FORCE- safety equipment including construction boots, safety glasses, tool belt, caulk gun, measuring tape, dust mask and handbook.
Contractual	\$100,000.00	2 Full time Outreach Community Workers and 1 part time Outreach Community Worker - contract with individuals who reside within 61605. 12 month program
Program Expenses	\$150,000.00	WORK FORCE- Stipend for Participation (75

Printed By: Irina Riggerbach on 6/21/2023

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		individuals \$2,000 per participant) in "soft skills training in " Energy Efficiency, resume building, IT, career development, employment referrals and anti-violence training, 24-hour crisis intention, conflict resolution, gang/group mediation.
Other	\$0.00	
Other	\$6,000.00	WORK FORCE Honorarium for speakers and trainers
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
Other	\$0.00	
	\$289,000.00	

C. Program Information

Completed by *coburnside@gmail.com* on 5/11/2023 11:26 AM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

C. Program Information

Please provide the following information.

C.1. Provide a brief description of your proposed program and goals. Describe the work to be performed, including the activities to be undertaken or the services to be provided, frequency and duration of services to be received by the average client or participant, and who will be carrying out the activities.

Burnside Bros dba House of Hope Peoria is committed to addressing violence and other violent crimes that impacts neighborhoods in 61605. HOH will identify potential community partners and programs on the Southside to leverage and design individual outreach plans with each participant. HOH will work with community partners and continue to draw on the neighborhood segment to be targeted, for example, identifying and developing outreach strategies for specific neighborhoods within the communities of concern that have the greatest need to ensure maximum impact. House of Hope will host several Community and Resident Engagement Planning Meetings. Residents input will assist with leads identifying individuals who should be targeted for intervention. House of Hope Peoria will operate out of two locations so that participants are served in their neighborhood. House of Hope will target 75 or more participants who are actively engaged in criminal activities. Participants may participate in weekly meetings, support groups, one on one mentoring sessions.

C.2. Explain specifically how this program addresses the Priority Area selected on the previous page. How does the program address the goal of violence prevention in the City of Peoria?

HOH will host group meetings to discuss conflict resolution and non-violent approach, support individuals with identifying triggers and offer emotional support. HOH has several volunteers including mental health support.

C.3. How long has this program been in operation or is it

C.7. Describe the number of people to be served and the outcomes that will be measured. (Please see program guidelines for example measurable results. Multiple outcome measures must be included.) What is the basis for selecting the outcomes and how do they demonstrate achievement of the overall goals of the project? Describe the evaluation tools that will be used to track/monitor the progress of the activity, how progress will be measured, why these measures were chosen, and how these methods are evaluated. If you are expanding a current program or reinstating a previous program, please discuss the impact the program has had in our community, specifically highlighting quantitative and qualitative outcomes.

House of Hope will serve 75 young adults with the grant. HOH will hire a Lead Case/Program Manager who will track client demographics and individual participant needs. Each participant will be assigned to an Outreach Coordinator who will develop a submit a plan. The Lead/Case Program Manager will track individual participation to goal and compile a monthly report. The Outreach Worker will support individuals seeking employment by connecting them companies that are actively hiring, encourage job fair participation, utilize resources such as SEEL to support resume building. Participants will also have opportunities to attend training in Energy Efficiency and Contractor Development Training provided by Minority Development Training and Springfield Urban League.

C.8. For Workforce Training programs only, how many clients will you connect to permanent employment?

75

C.9. How will your organization track and record client demographics for the proposed program? How will you track outcome measures listed above?

HOH will hire a Lead Case/Program Manager who will track

a new program?

Workforce Development and Re-entry has been in operation for two years.

C.4. What specific geographic area does the program serve? (List Census Tracts or City-Wide.)

61605 - Population is 14,010, 4.4 square miles and 3,199.9 people per square mile. Income per capita in \$14,217 and Median is \$22,442. There are 57% black males with 39.3% of 61605 living under poverty. This is more than double the rate in the State of Illinois.

C.5. Specifically, what is the need for the program, what does the program do, and what is the target population for the program? Describe how the activity addresses community needs to reduce violence in the community. Be precise in the project design and how it is linked to goals. Use data and facts for the need and provide sources for the data.

Employment opportunities, training and leadership is needed to address young adults and kids committing crimes and acts of violence. According to the 2022 Annual Peoria IL Police Statistic Report- violent crimes increased by 11%. There were 23 homicides, 1075 aggravated, 2842 simple assaults 97 sexual assaults and 121 robberies. There were 3,623 arrest and 71% were male. (3.0) square mile. ShotSpotter Flex coverage area in the Southwest part of the city. The analysis showed that 44.1% of the City's shots-fired calls, 39.0% of the City's armed robberies, and 66.7% of the City's murders with firearms fell within this 61605. The goal of the program is to target individuals identified by residents within neighborhoods of 61605 and redirect activities that result in positive outcomes. HOH has ex-gang members who volunteer and support with outreach activities. HOH has members who go into to the neighborhoods and to talk to individuals on conflict resolution without acts violence. These youth need support from those who understand being a product of 61605 and introduce them to positive change such as acquiring GED, workforce and training opportunities, entrepreneurship like owning a contraction company or working for Ameren IL as an Ally.

C.6. Provide information on how the program is evidenced-based. Provide clear, detailed information to support that project design. Please refer to research, third-party program evaluations or other objective data

client demographics and individual participant needs. Each participant will be assigned to an Outreach Coordinator who will develop a submit a plan. The Lead/Case Program Manager will track individual participation to goal and compile a monthly report.

C.10. How will outreach about program availability be conducted? What experience does your organization have with the target population of your program? What is your organization's capacity to carry out the program and provide direct services and/or case management for participants?

HOH will identify potential community partners and programs on the Southside to leverage and design individual outreach plans with each participant. HOH will work with community partners and continue to draw on the neighborhood segment to be targeted, for example, identifying and developing outreach strategies for specific neighborhoods within the communities of concern that have the greatest need to ensure maximum impact. House of Hope will host several Community and Resident Engagement Planning Meetings. Residents input will assist with leads identifying individuals who should be targeted for intervention.

C.11. How does the program collaborate with other agencies? Describe your agency's working relationship with other organizations and describe services and programs by other agencies that will provide additional or similar services to your clients. Please detail the formal agreements and history of partnerships within the community. Do these agreements lead to cost savings for your agency?

HOH has agreements with Ameren IL Market Development Initiative/Smart Savers and American Water Company Workforce Readiness Grant. Both Partners support our work with re-entry and workforce development, training, resume building, wrap around support and participant needs in regard to obtaining gainful employment. Some participants need license, certified copies of legal documents, bus pass, transportation to and from interview, and work supplies such as safety equipment..

C.12. How does your agency practice and promote diversity, equity and inclusion?

House of Hope Peoria is committed and values diversity and inclusion in the workplace. HOHP is intentional with

that indicates program design and note all sources of data. NOTE: Programs must be evidenced-based to be eligible for funding.

Cure Violence Global released "The Evidence of Effectiveness in" August of 2021 and updated model in 2022. assessed the readiness of Peoria for its violence prevention program in late 2022. This model has been used in Chicago, New York, Philadelphia and Baltimore. The approach of detect and interrupt violent conflicts and following with individuals is key to the success of violence prevention programs. HOH will offer more than mediation. The focus will be what we do after intervention such as mentoring, job placement, workforce development, training.

who we hire and respects one's pronouns. HOHP is handicap accessible.

C.13. Please provide a breakdown of your current staff demographics by race/ethnicity and gender identity.

Black Males he/him - 9

Black Female - she/her -2

Black Male - temporary employees - they, them/theirs - 1

White Male -1

C.14. Please provide a breakdown of your Board of Directors or governing body by race/ethnicity and gender identity

White Male -1

Black Male - 3

Black Female -2

White Female - 0

C. Program Information Cont'd

Completed by coburnside@gmail.com on 5/11/2023 12:08 PM

Case Id: 35380

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Address: 514 S Shelley

C. Program Information Cont'd

Please provide the following information.

C.15. Staff Qualifications: Please identify key program staff, titles and include background and qualifications (education, experience, training, etc.). Include ALL staff to be funded with Violence Prevention funds and staff that will compile reports. If the position has not been hired, please include requirements in job description in the background section.

Staff Member	Name	Title	FTE on This Program	Grants Funds Used
Terry	Burnside	CEO	Part-time	No
Cornelia	Jackson-Burnside	COO	Part-time	Yes
Program Manager	New Hire		Full-Time	Yes
Outreach Worker	New Hire		Full-time	Yes
Outreach Worker	New Hire		Full-time	Yes
Outreach Worker	New Hire		Part-time	Yes

C.16. Are there or will there be any program membership or fees charged to the participant in the proposed program?

No

C.17. What is your organization's experience in managing publicly funded projects? Describe any specific experience your organization has in the administration of federal, state, and local government funds. If you are using a fiscal agency, you may list the information for that agency.

House of Hope Annual City of Peoria Contract (weed/liter) -\$400,000, Ameren IL Market Development Initiative \$20,000, SEEL \$93,000 Staffing Grant for Smart Savers.

C.18. List funders for the last two years (including the City of Peoria, if applicable) and describe type and frequency of monitoring. Also describe any findings, the resolution of those findings, and any monetary penalties incurred.

City of Peoria Weed and Liter - annual, American Water Company - annual, Illinois Central College - annual, Ameren IL Market Development Initiative- annual, Ameren Smart Savers- project driven, ICIJA -annual. - no findings or penalties

C.19. Describe your organization's financial reporting system/accounting procedures and time keeping system regarding the proposed activity. How will your organization separate Violence Prevention funds from other funds for identification, tracking, and reporting? Describe your organization's internal controls that minimize opportunities for fraud, waste, and mismanagement.

HOH uses Quick Books and has a CPA who manages the accounting procedures. HOH will employ four individuals to support this effort. HOH will operate out of two locations both located in 61605. The Program Manager will be responsible for reporting and tracking all activities regarding participants and outreach workers. Funds will be released from Fiscal Agent to support salaries and other expenses to successfully operate the program. The CPA will process payroll and keep record and supporting documents for all expenditures. HOH CPA will meet with Fiscal Agent monthly to review all cost associated with the program.

C.20. As a part of the application process, your agency or sponsored fiscal agency must have conducted and must submit a copy of its most recent audit.

In the most recent audit, were any findings issued?

No

C.21. Is your agency required to complete a Single Audit?

No

C.22. Explain in narrative form how Violence Prevention funds will be used as shown in the proposed budget (e.g. describe specific direct service and administrative positions for the program). Describe the specific need for all items outlined in the budget and how you will ensure that all costs are reasonable per 2 CFR Part 200. Describe your program funding source diversity if applicable. Provide details on program expenses and explain how the cost per unit of service and the cost per unduplicated client are reasonable for this program.

HOH will use Violence Prevention to leverage our existing programs -1. Violence Intervention Outreach 2. Workforce Development Training/Support that leads to employment opportunities. We will operate these programs from our two locations -HOH 514 S Shelley and HOH2 located at 2212 W Ann, Peoria.

Violence Intervention - Outreach Staff will be on call twenty- four hours a day seven days a week. There are two full time staff persons and one part time staff person. Gang territory is separated by blocks within 61605. example - Individuals residing within the same demographics (61605) are prohibited from entering "their block" meaning another rival gang's territory. HOH is strategic by operating within all of 61605. By doing this, we are able to provide group mediation, conflict resolution and non-violence training. HOH will host mentoring sessions, group meetings and offer one on one support.

Workforce Development - The individuals targeted for intervention will also be awarded the opportunity to participate in Workforce Development opportunity. This opportunity will provide individuals with resume building, soft skills and job readiness. We will provide resources for individuals participating in Workforce Development Training which includes stipends to support participant needs. Individuals will attend job fairs, offer certification training which will lead to employment opportunities and referrals/reference letter of participating in HOH services.

C.23. Is there any additional information you want to mention? Use bullet style for each item in the space provided.

Non-Violence Training

Conflict Resolution

Group Mediation

Workforce Development

Employment Opportunities

Certification Training

One-on One Support

D. Conflict of Interest

Completed by coburnside@gmail.com on 5/9/2023 2:38 PM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

D. Conflict of Interest

Please provide the following information.

As an applicant requesting funding, will any of your employees, agents, consultants, officers, or elected officials experience the following conflicts of interest:

D.1. Participate in the decision-making process for the approval of this application? (i.e., a City of Peoria City Council Member or a Member of the [CDBG Public Services Advisory Commission](#))?

No

D.2. Have a personal financial interest or reap a financial benefit from this program/activity?

No

D.3. Have an interest in any contract, subcontract, or agreement with respect to this application either for themselves or those with whom they have family or business ties during the program year and for one year thereafter?

No

If you selected yes to any of the above, clearly describe the conflict below.

E. Required Documents

Completed by coburnside@gmail.com on 5/11/2023 10:49 PM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

E. Required Documents

Please provide the following information.

Documentation



Financial Audit *Required

FINAL 2021 AUDIT.pdf



IRS Tax Exempt Letter *Required

Tax Exempt Letter.pdf



Audit Findings

***No files uploaded*



Please upload a copy of the Single Audit

***No files uploaded*



Program Fees Supporting Documents

***No files uploaded*

Submit

Completed by coburnside@gmail.com on 5/11/2023 10:51 PM

Case Id: 35380

Name: House of Hope Peoria, Inc - 2023

Address: 514 S Shelley

Submit

Please provide the following information.

☒ I certify that the information contained in this application is true and correct; that it contains no misrepresentations, falsifications, intentional omissions, or concealment of material facts; and that the information given is true and complete to the best of my knowledge and belief. I agree to comply with all federal and City of Peoria requirements if funded.

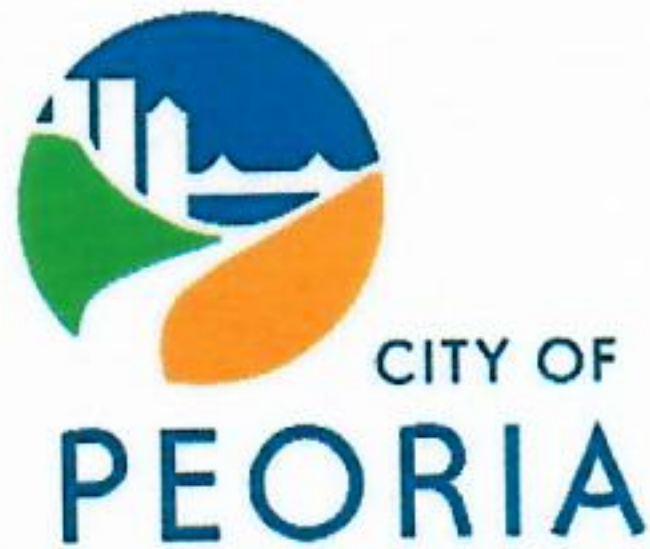
Agency CEO Name

Terry Burnside

Agency CEO Signature

Terry Burnside

Electronically signed by coburnside@gmail.com on 5/11/2023 10:50 PM



COMMUNITY DEVELOPMENT DEPARTMENT

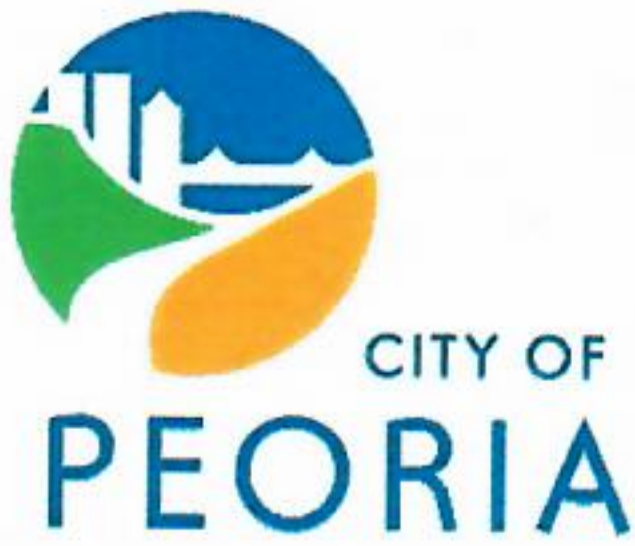
Fiscal Sponsor Agreement

This agreement is between Black Business Alliance Peoria (Fiscal Sponsor) and House of Hope (Sponsored Organization), who agree as follows.

- A 501(c)(3) public charity may serve as a fiscal sponsor for a for-profit organization, an unincorporated association, or an individual operating with a charitable purpose but without a 501(c)(3). A 501(c)(3) public charity may also serve as a fiscal sponsor for grassroots 501(c)(3) charitable organization.
- Fiscal sponsorship is ideal for small and emerging organizations who may need assistance with managing the grant's compliance requirements and groups/individuals operating with a charitable purpose but without a 501(c)(3).
- The fiscal sponsor must be another 501(c)(3) public charity with the administrative capacity to support the sponsored entity in meeting all applicable grant rules and regulations. Any misuse of federal funds becomes the sole responsibility of the fiscal sponsor.
- The fiscal sponsor receives the grant funds and ensures that the funds are spent in accordance with 2 CFR Part 200, Uniform Administrative Guidance, Cost Principles, Audit Requirements for Federal Awards, and all other requirements outlined in the grant agreement.
- A written agreement between the entities should be established prior to applying for funds and submitted along with the grant application.

Eligibility for Fiscal Sponsors

1. Must be registered with the IRS as a federally tax-exempt 501(c)3 nonprofit
2. Must have a Unique Entity ID number in Sam.gov
3. Must submit a financial audit for the organization



COMMUNITY DEVELOPMENT DEPARTMENT

Date:

Dear City of Peoria,

This letter is to acknowledge that Black Business Alliance Peoria (BBApeoria) (Fiscal Sponsor Name) has agreed to act as a fiscal sponsor for House of Hope (Insert Applicant Group Name).

BBApeoria (Fiscal Sponsor Name) is a federally tax exempt 501(c)3, EIN: 474822225.

If you have any questions regarding any aspect of this fiscal sponsorship agreement, please contact Denise Moore (Fiscal Sponsor Contact Name) via phone 309.573.1134 or email

dmoore@mbdcpeoria.org

The parties have caused their duly authorized representatives to execute this Agreement effective on its commencement date.

Fiscal Sponsor:

Denise Moore

By: Denise Moore

Date: 5/9/2023

Sponsored Organization:

By:

Date: